If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item(s) above pursuant to Section 19.85 (1) (b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.
Board of Commission Meeting  
November 15, 2018 – 5:30pm  
SDC 1730 W. North Avenue Board Room  
Milwaukee, WI 53205  

Agenda  
1. Call to Order                     Board Chair, S. Findley  
2. Roll Call  
3. Compliance with the Open Meetings Law  
4. Public Comments  
   Information  
5. Adoption of the November 15, 2018 Agenda  
   Action  
6. Adoption of the November 15, 2018 Consent Agenda  
   Action  
7. Adoption of the Board of Commission October 18, 2018 meeting minutes  
   Action  
8. SDC Chairperson Report  
   Action  
9. SDC CEO Report  
   Action  
10. SD Foundation Report  
    Action  
11. SD Properties Report  
    Action  
12. Financial Update  
    Information  
13. Committee Reports  
   A. Program Planning Public Policy  
      • BP2384  
      • BP2385  
      • BP2386  
    SDC Information Only  
    BP2381  
    BP2382  

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Board of Commission Meeting
November 15, 2018 – 5:30pm
SDC 1730 W. North Avenue Board Room
Milwaukee, WI 53205

SD Foundation Briefing Paper
- BP2383

SD Foundation Briefing Paper Information Only
- BP2388
- BP2389

14. Legal Report
   NOTICE is hereby given that the Commission may convene in closed session to consider item(s) above pursuant to Section 19.85 (1)(b), (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

15. New Business

16. Old Business

17. Adjourn

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Meeting October 10, 2018

Call to order by Board Chair, Stephanie D. Findley at 5:33p

Roll Call: A quorum was confirmed by Executive Support Manager, Abra Fortson

Members Present:
Stephanie D. Findley – Chair, Vincent Bobot – Vice Chair (via phone) Daniel Gomez – Treasurer (via phone), Vi Anna Jordan – Secretary, Alma Ramirez – Member at Large, Dr. Regina Smith, Nikki Purvis, Elmer Moore Jr., Lelah Huntley, George Matthews, Craig Sanders, Sara Van Winkle, Rosemary Holley – Technical Access Resource Person (TARP)

Excused:
Dr. Gary Williams

Absent:
None

Compliance with Open Meetings Law: Confirmed

Announcements:
None

Adoption of the October 18, 2018 Meeting Agenda
- Amended to include the approval of the 2019 CSBG application report out/approval
- Motion to adopt amended agenda by Lelah Huntley
- 2nd by Craig Sanders
- The motion carried

Adoption of the October 18, 2018 Consent Agenda
- Motion to adopt by Lelah Huntley
- 2nd by Craig Sanders
- The motion carried

Adoption of the Board of Commission September 20, 2018 meeting minutes
- Motion to adopt by Vi Anna Jordan
- 2nd by Lelah Huntley
- The motion carried
SDC Chairperson’s Report:
Board Chair Stephanie Findley thanked SDC Executive Support Manager, Abra Fortson and the production team for such an outstanding 2018 Poverty Matters Summit – Statewide Edition for producing an excellent event. She that Mrs. Gerri Sykes reached out to express how pleased Mrs. Sykes and her family was with the Legacy Awards Dinner Tribute. She expressed her gratitude to the board and Executive leadership for paying tribute to her late spouse.

Chair Findley also thanked and congratulated SDC Public Policy /VITA Manager Diane Robinson for her excellent work on the Milwaukee Fatherhood Summit. She called the event a stellar resource and an excellent representation of the partnership between SDC and The City of Milwaukee.

Chair Findley thanked the Program Planning and Public Policy Committee under the leadership of Vi Anna Jordan after having been tasked with the responsibility of reviewing the pros and cons pursuing the RFP to host a Head start Program at SDC.

Chair Findley asked that all Board of Commission members please save the dates for January 24th – 25th 2018 for the SDC Board of Commissioners retreat.

Chair Findley also reported that she’s hearing wonderful things in the community about the new Chef Start Program.

SDC CEO Report
SDC CEO, George P. Hinton reported that SDC would now become a state certified apprenticeship agency.

Mr. Hinton reported that SDC would be participating in the United Way Giving Campaign for 2018. He reported that a staff Chili and Guacamole Cook-off had occurred and was especially proud that Chef Start students made submissions.

SD Foundation Report:
SDC Commissioner Alma Ramirez gave the SF Foundation report on behalf of SD Foundation Chairman, Al Smith. Commissioner Ramirez reported that corporate sponsors as well planning for the Strike out Poverty Event scheduled for November 18th and J.B.’s on 41. She encouraged
everyone to participate. She also reported that the SD Foundation expected to onboard a very strong slate of new board members soon.

**SD Properties Report:**
Solar Panels are currently being installed at Teutonia and are expected to dramatically reduce cost over the next year. He expects to see an $1800.00 savings.

Mr. Hinton noted that there have been conversations with the state to examine solar panel programs for the Milwaukee community. Commissioner Moore noted that he’d seen RFP’s for organizations who could run training programs to teach installation.

**Financial Update:**
SDC Finance Director, Patrick Kirsenlohr provided a financial update. He noted that there were no significant changes since last report.

Mr. Kirsenlohr introduced the 2019 budget process timeline. He reminded Commissioners that the Budget Finance and Resource Development Committee would meet in December. He encouraged everyone to attend that meeting as the board meeting would be designed for approval. He stated that all work and questions will be fielded mostly in committee with respect to the commissioner’s time.

**Committee Reports:**
*(All Reports were approved under the consent agenda)*

A. Program Planning and Public Policy Committee

Briefing Papers Approved Under Consent Agenda:

- BP2380
- Information only BP2381 & BP2382

SD Foundation Briefing Papers:

- BP2383

SD Foundation Briefing Papers Information Only

- None
SDC Quality Assurance Manager Ofelia Mondragon reviewed the following items with the commission:

1. **2019 CSBG Application**
   Ms. Mondragon outlined the content and submittal requirement process.

   A motion was made by Vi Anna Jordan to accept the 2019 CSBG application as submitted/presented by Ms. Mondragon. The Motion was 2nd by Elmer Moore Jr. The motion carried.

2. **Community Needs Assessment**

   Ms. Mondragon reviewed with the commission the Community Needs Assessment. She explained to the members of the commission the need to strengthen current resources with the integration of internal and external services. She noted that the process of capturing community needs through the assessment has begun. She explained that she hopes to have the assessment completed before or by the 2019 strategic planning session in January.

   Ms. Mondragon told all commission members that she would be sending a link to the Community Needs Assessment and was anticipating 100% participation. She also encouraged the board to distribute beyond them.

**Legal Counsel**

James Hall, Legal Counsel reported that he’d submitted request to the City of Milwaukee Common Council to adjust the ordinance for the ability to simplify the election process. He noted that he would be submitting the same to Milwaukee County.

It was noted that MPS had submitted their recommendation and the person was in process of approval at School Board.

Additionally, it was reported that both Milwaukee County and the State of Wisconsin are moving their candidates forward as well.
Old Business
None

New Business
Dr. Keenan Grenell gave a presentation regarding a Cooperative opportunity for SDC.

As the Sponsor, SDC would be responsible for building a new democratic institution.

(A Co-op) in Milwaukee that will be accountable to its members/residents by orchestrating transformational activities directed at neighborhood revitalization, entrepreneurship and small business development, human services, workforce development, and an integrated approach to human services and economic development.

Dr. Grenell outlined the information/opportunity in great detail. The Program Planning and Program Planning committee Chair, Vi Anna Jordan made the recommendation that the commission authorize continued research for discovery, potential opportunity to the Economic Development Team. The motion was 2nd by Alma Ramirez. The motion passed.

Motion to Adjourn: The meeting adjourned at 7:30p
## November 2018 Briefing Papers for Action/Information

### Action Items

<table>
<thead>
<tr>
<th>BP</th>
<th>Funder</th>
<th>Services/Program</th>
<th>Request</th>
<th>Refunding/New</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP2384</td>
<td>Wisconsin Dept of Health Services</td>
<td>Youth Services/Health Services/Career Services</td>
<td>$250,000</td>
<td>New</td>
</tr>
<tr>
<td>BP2385</td>
<td>Milwaukee County</td>
<td>Youth Services/Youth Employment Program</td>
<td>$95,000</td>
<td>Refunding</td>
</tr>
<tr>
<td>BP2386</td>
<td>City of Milwaukee-CDBG</td>
<td>VITA</td>
<td>$25,000</td>
<td>Refunding</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$370,000.00</strong></td>
<td></td>
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</table>

### Information only

<table>
<thead>
<tr>
<th>BP</th>
<th>Funder</th>
<th>Services/Program</th>
<th>Request</th>
<th>Refunding/New</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP2387</td>
<td>Bureau of Consumer Financial Protection</td>
<td>MABC-VITA</td>
<td>0</td>
<td>New</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>0</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Requests through the Social Development Foundation

<table>
<thead>
<tr>
<th>BP</th>
<th>Funder</th>
<th>Services/Program</th>
<th>Request</th>
<th>Refunding/New</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Action Items</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>0</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BP</th>
<th>Funder</th>
<th>Services/Program</th>
<th>Request</th>
<th>Refunding/New</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP2388</td>
<td>MPS Community Partnership</td>
<td>Youth Services/Recreation</td>
<td>$20,000</td>
<td>Refunding</td>
</tr>
<tr>
<td>BP2389</td>
<td>Aldi Smart Kids</td>
<td>Youth Services</td>
<td>$5,000</td>
<td>New</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$25,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

### 2018 Grant Request Status- To Date

<table>
<thead>
<tr>
<th>Agent</th>
<th>Total # of requests</th>
<th>Total $ requested</th>
<th>Total # awarded</th>
<th>*Total amount awarded</th>
<th>*New awarded</th>
<th>Total pending</th>
<th>Amount pending</th>
<th>Total denied</th>
<th>Amount denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency-wide</td>
<td>71</td>
<td>$14,894,312</td>
<td>30</td>
<td>$6,987,976</td>
<td>$402,614</td>
<td>23</td>
<td>$6,168,800</td>
<td>15</td>
<td>$1,679,941</td>
</tr>
<tr>
<td>SDF only</td>
<td>27</td>
<td>$750,500</td>
<td>8</td>
<td>$150,000</td>
<td>$113,000</td>
<td>9</td>
<td>$282,500</td>
<td>8</td>
<td>$292,500</td>
</tr>
</tbody>
</table>

*Award of $76,638 from Wisconsin Fast Forward was declined by SDC administration.*
# Social Development Commission
## Balance Sheet
### August 31, 2018

<table>
<thead>
<tr>
<th>Information Only</th>
<th>SDC Foundation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$264,145</td>
</tr>
<tr>
<td>Restricted Cash</td>
<td>-</td>
</tr>
<tr>
<td>Due from grantor agencies</td>
<td>-</td>
</tr>
<tr>
<td>Other accounts receivable</td>
<td>$26,373</td>
</tr>
<tr>
<td>Due from other funds</td>
<td>$367,975</td>
</tr>
<tr>
<td>Inventory</td>
<td>$6,450</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>$127,448</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$792,391</td>
</tr>
<tr>
<td>Buildings and equipment</td>
<td>-</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>-</td>
</tr>
<tr>
<td>Buildings and Equipment, Net</td>
<td>-</td>
</tr>
<tr>
<td>Total Assets</td>
<td>$792,391</td>
</tr>
</tbody>
</table>

| **LIABILITIES** |                |
| Accounts Payable | $8,949         |
| Accrued Liabilities | $70,816       |
| Due to Other Funds | $205,155      |
| Deferred revenue  | $145,201       |
| Notes Payable     | -              |
| Total Liabilities | $79,765        |

<table>
<thead>
<tr>
<th><strong>FUND EQUITY</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Undesignated fund balance</td>
</tr>
<tr>
<td>Unreserved retained earnings</td>
</tr>
<tr>
<td>Total Fund Equity</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>TOTAL LIABILITIES AND FUND EQUITY</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$792,391 $1,058,277 $57,357 $82,772 $2,548,856 $4,539,653 $187,576</td>
</tr>
</tbody>
</table>
# Social Development Commission
## Income Statement
### January 1, 2018 to August 31, 2018

<table>
<thead>
<tr>
<th>Governmental Fund Types</th>
<th>Proprietary Fund Types</th>
<th>Information Only SDC Foundation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Special Revenue</td>
<td>Enterprise</td>
</tr>
<tr>
<td>Revenues</td>
<td>$1,054,257</td>
<td>$9,330,742</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Volunteer Expenses</td>
<td>-</td>
</tr>
<tr>
<td>Staff Wages</td>
<td>516,012</td>
</tr>
<tr>
<td>Staff Fringes</td>
<td>218,646</td>
</tr>
<tr>
<td>Consultants</td>
<td>438</td>
</tr>
<tr>
<td>Contractual Service for Weatherization</td>
<td>-</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>88,414</td>
</tr>
<tr>
<td>Training and Educational</td>
<td>6,033</td>
</tr>
<tr>
<td>Travel</td>
<td>1,183</td>
</tr>
<tr>
<td>Occupancy</td>
<td>143,326</td>
</tr>
<tr>
<td>Equipment</td>
<td>3,219</td>
</tr>
<tr>
<td>Supplies</td>
<td>33,787</td>
</tr>
<tr>
<td>Direct Assistance to Participants</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>43,199</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>-</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>1,054,257</td>
</tr>
</tbody>
</table>

| Net Change | - |
| BEGINNING NET POSITION | $712,626 | $334,726 | 6,069 | 6,531 | 351,024 | 1,410,976 | 177,681 |
| NET SURPLUS/(DEFICIT) | - | $88,550 | 20,928 | - | 83,596 | 193,074 | 1,344 |
| ENDING NET POSITION | $712,626 | $423,276 | 26,997 | $6,531 | $434,620 | $1,604,050 | $179,025 |